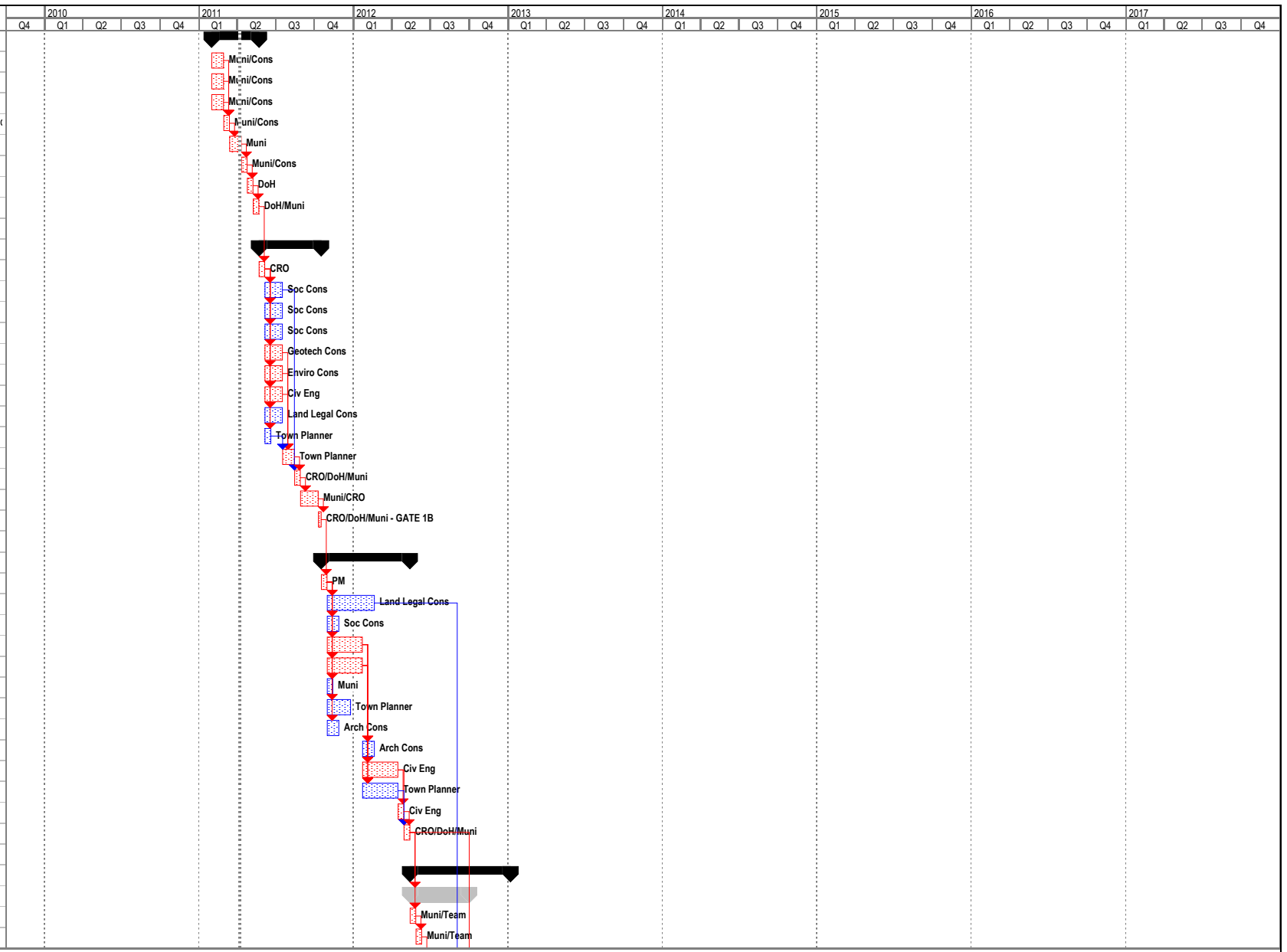
ID	Task Name
1	**Rapid assessment & categorisation**
2	List of all informal settlements in municipality
3	Locality plan of settlements
4	Preliminary profile & assessment of all settlements
5	Categorisation of all settlement by appropriate devel
6	Council approval
7	Application to KZN DoHS for preparation funding
8	KZN DoHS assessment & decision
9	Prep.funding agreement Municipality & KZN DoHS
10	
11	**Prefeasibility**
12	Assemble & appoint team
13	Social facilitation
14	Socio-economic survey / enumeration
15	Participative multi sector action plans
16	Prelim geotech
17	Prelim environmental
18	Bulk services assessment
19	Land legal audit
20	Prelim slope analysis
21	Prelim block layout & housing yield estimate
22	Prefeasibility report & workshop
23	Municipal support on project prioritisation
24	Decision to progress to feasibility
25	
26	**Feasibility & Prelim Design**
27	Assemble & appoint team
28	Land availability & agreements (where achieveable)
29	Socioeconomic survey / enumeration
30	Topographic survey
31	Geotech survey GFSH2
32	Preliminary allocation policy
33	Participative integrated local spatial plan (desirable)
34	Preliminary housing delivery method
35	Preliminary topstructure design & estimates
36	Preliminary services design report + layout
37	Preliminary town planning report + layout
38	Prelim estimates, programme, cashflow
39	Feasibility report & workshop
40	
41	**Funding approvals**
42	**DoH Subsidy approvals**
43	Compile & submit subsidy application
44	Follow ups with DoH

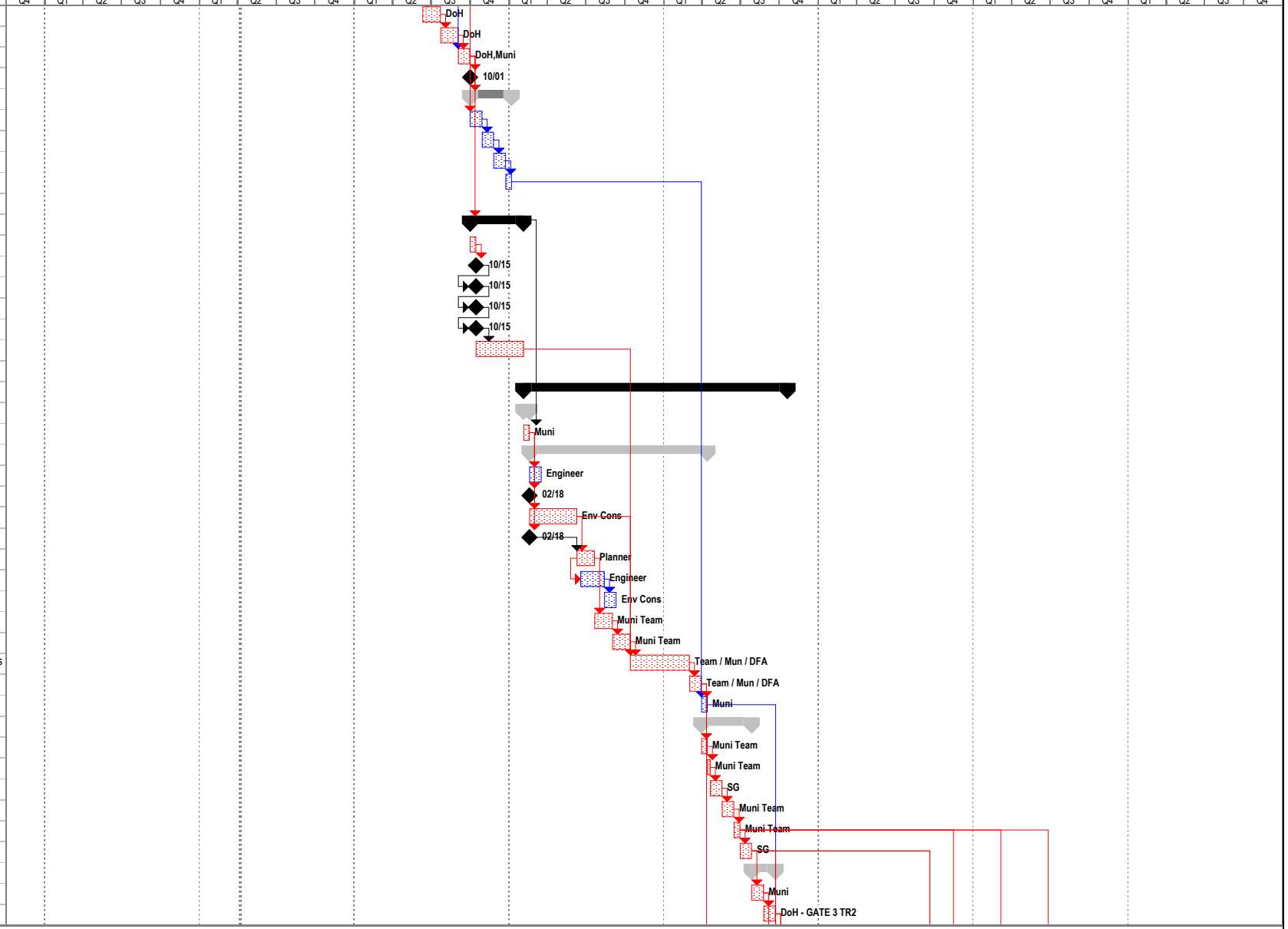


PPT Toolkits: Indicative Programme for the Preparation, Planning & Implementation of a Typical Full In-Situ Upgrade Project

(Services, Topstructures, Tenure)

PPT

ID	Task Name
45	DoH Management approval (e.g. HAC)
46	DoH MEC approval (full for tr1, condit for bal.)
47	Agreement with DoH for tranche 1 only
48	Disb. Tr1. funding on agreed milestones
49	**Municipal infrastructure funding**
50	Municipal submission: USDG/internal
51	Assessment / approval
52	Exco consideration & approval
53	Municipal budget allocation
54	
55	**Land Acquisition (where not yet finalised)**
56	Assemble and appoint team
57	Negotiations & valuations
58	Applications for land funding (assume in place)
59	Secure land funding (assume in place)
60	Expropriation (assume not required)
61	Land transfers & payments
62	
63	**Detailed Design & Planning Approvals**
64	**Setup**
65	Assemble & appoint team
66	**Town planning & Approvals**
67	Floodline determination
68	Topo survey (complete)
69	EIA (basic assessment - where required)
70	Geotech report (complete)
71	Prelim. Town planning layout
72	Prelim. Eng.services design & layout
73	EIA Record of Decision
74	Final town planning layout
75	Approval by Municipality
76	Township establishment applications / hearings
77	Township establishment approvals
78	Municipal confirmation of infr budget
79	**Survey**
80	Calculate general plan
81	Submit provisional GP
82	Approval of provisional GP
83	Beacon sites
84	Submit final GP
85	Approval of final GP
86	**DoH Tranche 2 (infrastructure approval)**
87	Application to DoH for tr 2 (infr - if applicable)
88	DoH assessment and approval

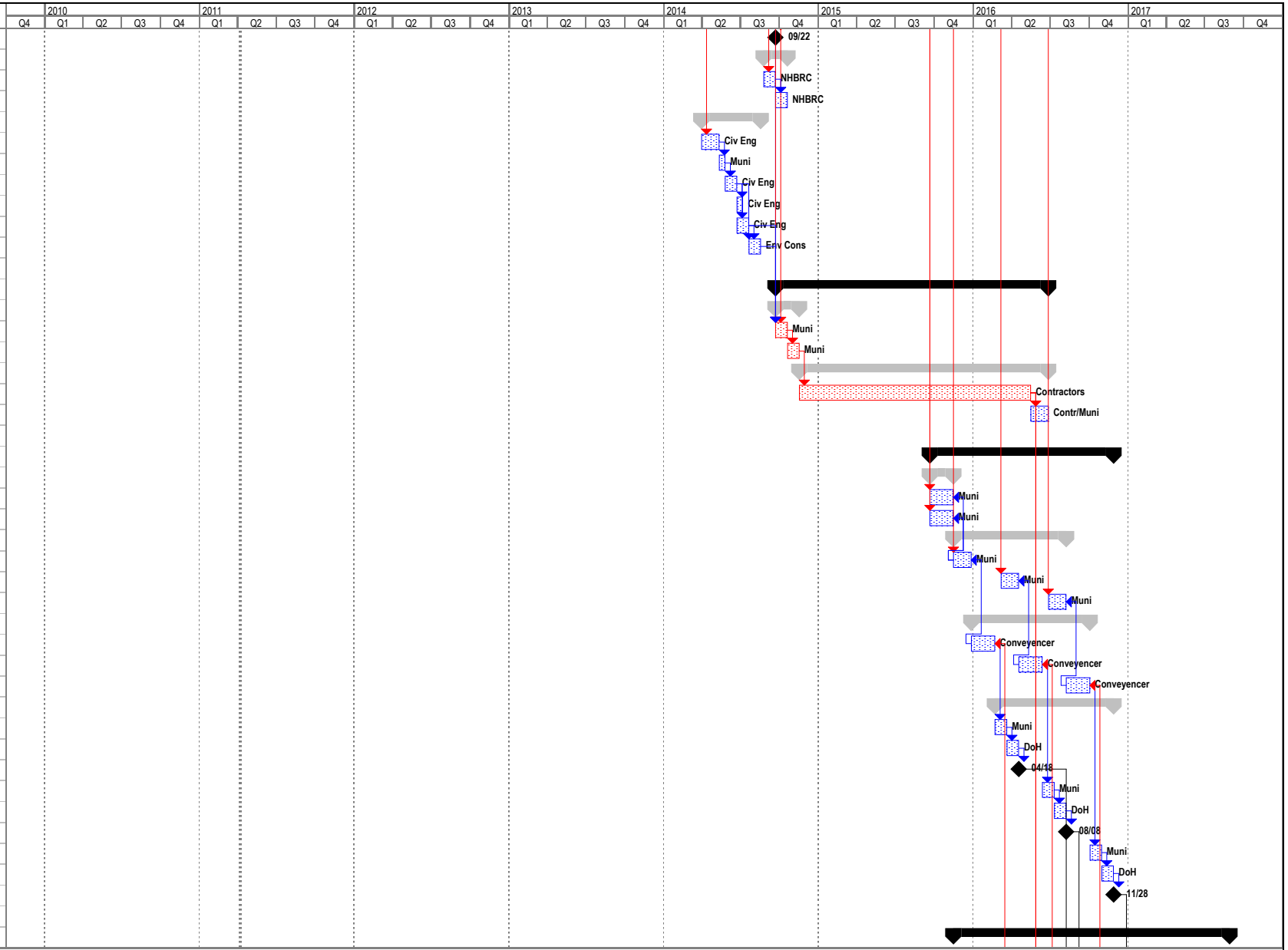


PPT Toolkits: Indicative Programme for the Preparation, Planning & Implementation of a Typical Full In-Situ Upgrade Project

(Services, Topstructures, Tenure)

PPT

ID	Task Name
89	Disb. Prep. Tr2 on agreed milestones
90	**NHBRC Project Enrolment**
91	Evaluation
92	Enrolment
93	**Civil engineering & Services Contracting**
94	Detailed design & estimates
95	Municipal approval of design
96	Detailed design drawings & documentation
97	Finalise estimates & cash flows for infr.
98	Contract documentation
99	Environmental Management Plan
100	
101	**Services Delivery (Internal + Bulk)**
102	**Services contracting**
103	Tender
104	Contract award
105	**Services Construction**
106	Infrastructure construction
107	Infr. handover & compl. certificates
108	
109	**Transfers and conveyencing**
110	**Township register & allocations**
111	Finalise allocations / allocations policy
112	Open township register
113	**Beneficiary registration & DoH approval**
114	Phase 1 (lodge + approval)
115	Phase 2 (lodge + approval)
116	Phase 2 (lodge + approval)
117	**Register site transfers to beneficiaries**
118	Phase 1
119	Phase 2
120	Phase 3
121	**DoH Tranche 3 (topstructure approval)**
122	Ph1 applic to DoH for tr 3 (topstr. funding)
123	Ph1 assessment, approval
124	Disb. Prep. Tr3 on agreed milestones
125	Ph2 applic to DoH for tr 3 (topstr. funding)
126	Ph2 assessment, approval
127	Disb. Prep. Tr3 on agreed milestones
128	Ph3 applic to DoH for tr 3 (topstr. funding)
129	Ph3 assessment, approval
130	Disb. Prep. Tr3 on agreed milestones
131	
132	**Topstructure delivery**

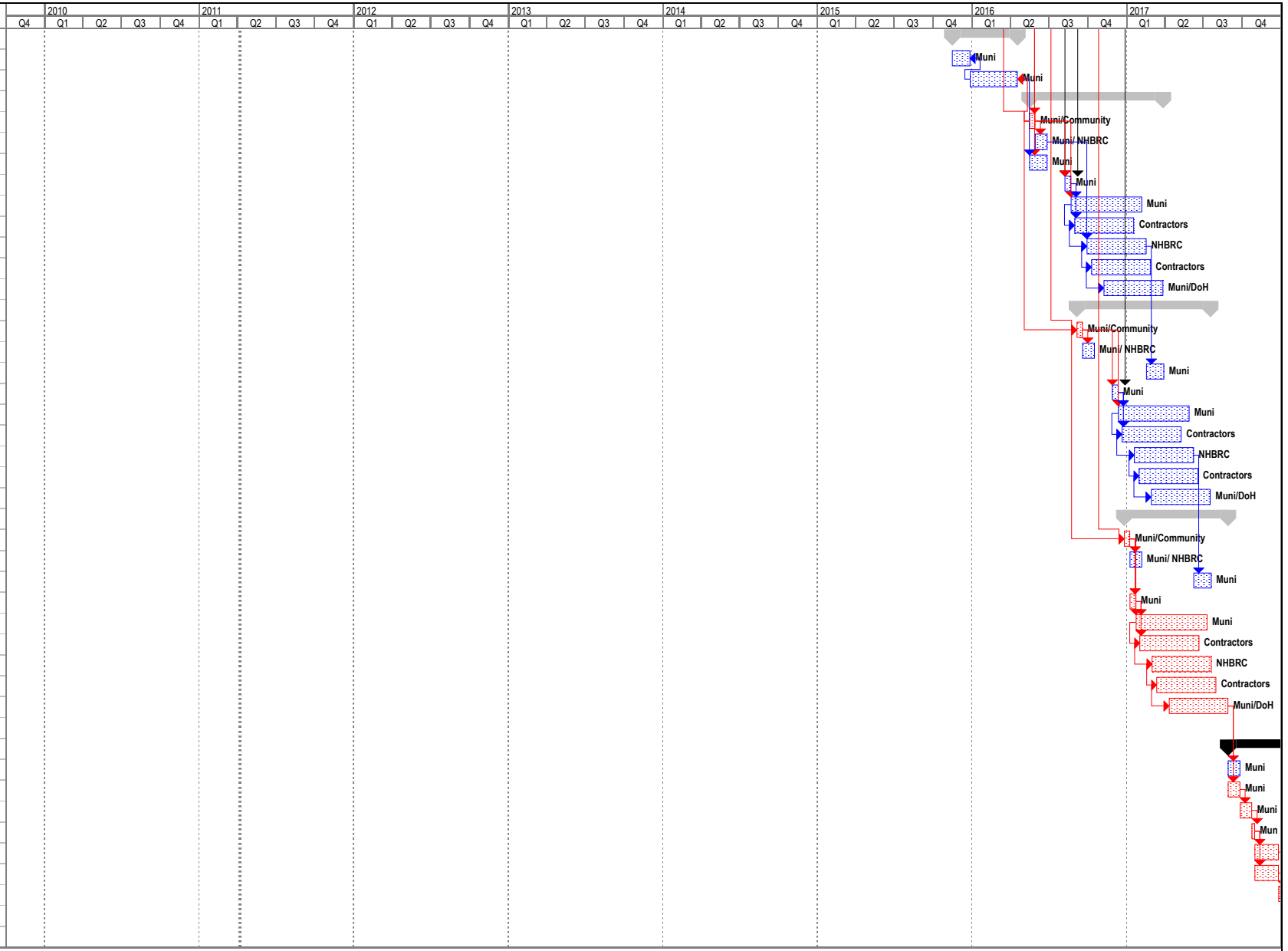


PPT Toolkits: Indicative Programme for the Preparation, Planning & Implementation of a Typical Full In-Situ Upgrade Project

(Services, Topstructures, Tenure)

PPT

ID	Task Name
133	**Local contractor capacitation & setup**
134	Establish site office
135	Select, train local builders
136	**Phase 1 topstructure delivery**
137	Finalise housing choices
138	NHBRC applic + home enrolment
139	Housing consumer education
140	Procure builders
141	Materials orders & deliveries
142	Construct foundations & slabs
143	NHBRC inspection (foundations, slabs)
144	Construct topstructures
145	Certification of topstructures
146	**Phase 2 topstructure delivery**
147	Finalise housing choices
148	NHBRC applic + home enrolment
149	Housing consumer education
150	Procure builders
151	Materials orders & deliveries
152	Construct foundations & slabs
153	NHBRC inspection
154	Construct topstructures
155	Certification of topstructures
156	**Phase 3 topstructure delivery**
157	Finalise housing choices
158	NHBRC applic + home enrolment
159	Housing consumer education
160	Procure builders
161	Materials orders & deliveries
162	Construct foundations & slabs
163	NHBRC inspection
164	Construct topstructures
165	Certification of topstructures
166	
167	**Closeout**
168	In house financial audit
169	In house developmental audit
170	External financial & developmental audit
171	Draft project closeout report
172	DoH financial audit
173	DoH developmental audit
174	Final Muni-DoH reconciliation
175	Municipal closeout report
176	DoH closeout report



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