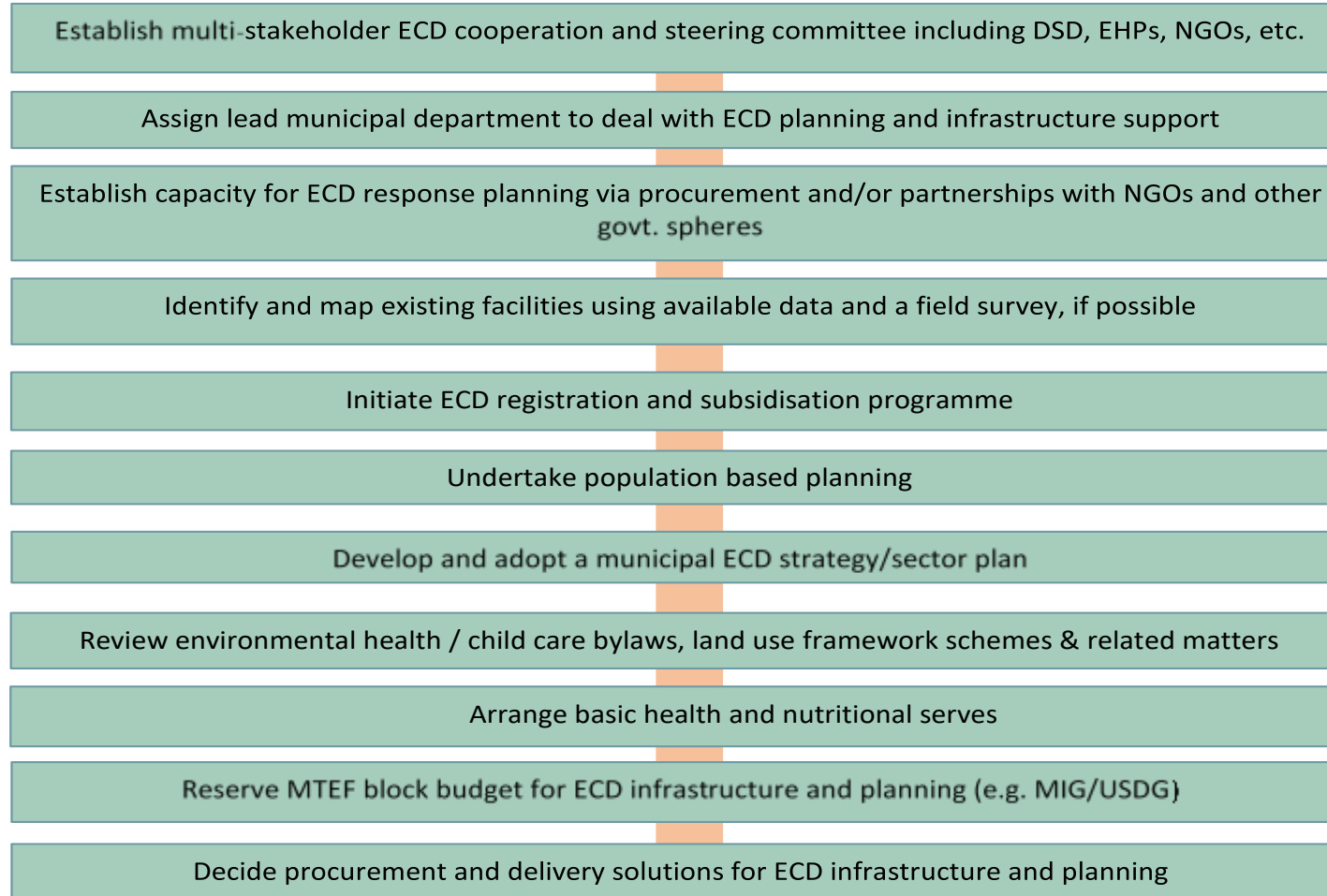


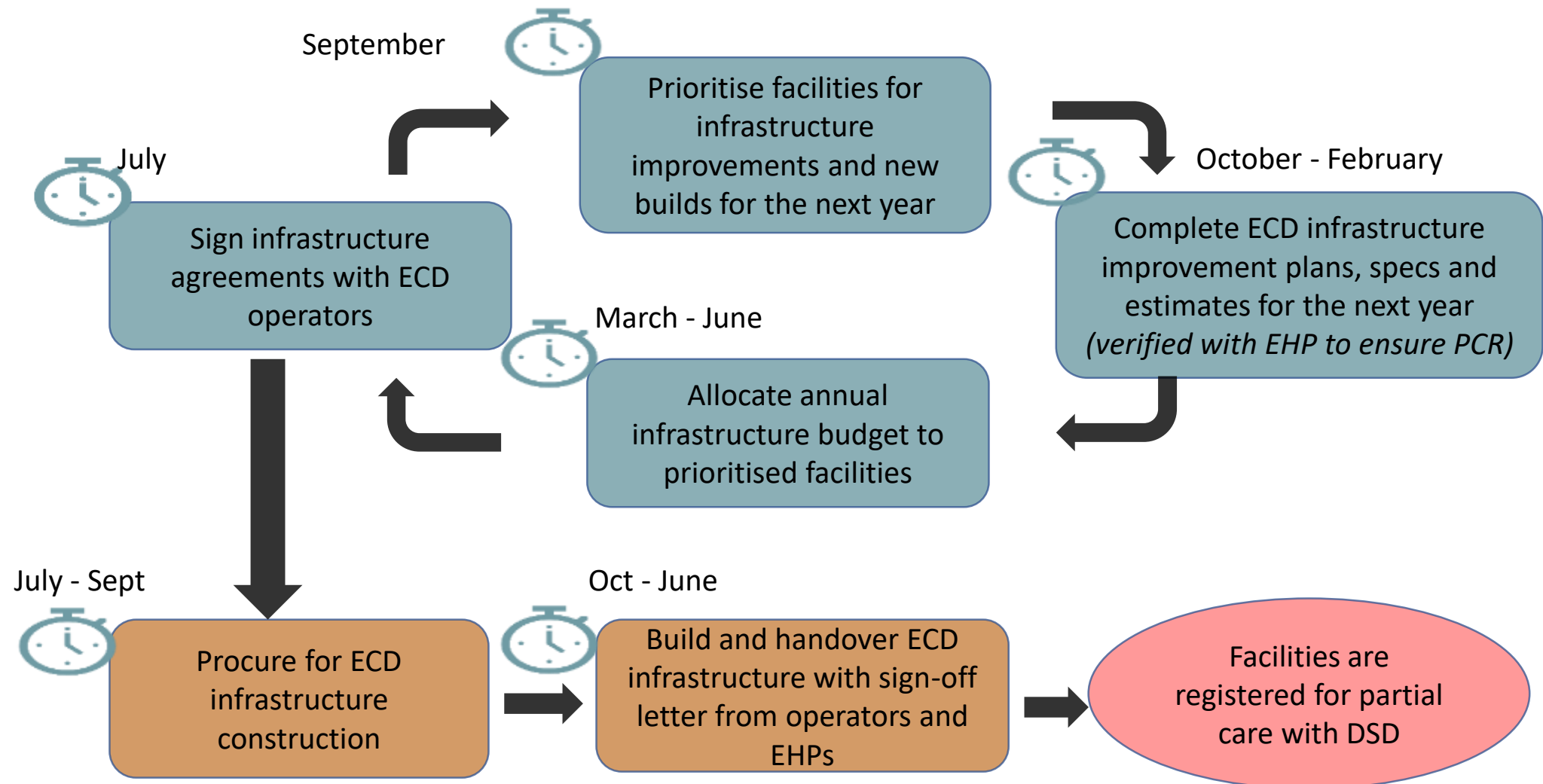
# Programmatic ECD Response model (process flow)

## Establish process and capacity



# Programmatic ECD Response model (process flow)

## ECD infrastructure improvement - Annual cycle



## Programmatic ECD approach in practice

	ACTIVITY	ROLES	TIMEFRAMES
Programmatic Municipal ECD Response Planning (establish process and capacity)	<b>Establish municipal stakeholder cooperation</b> including municipal ECD multi stakeholder steering committee: DSD, municipal EHPs, COGTA, DBE, municipal line departments (e.g. social services or human settlements), support NGOs for ECD.	Municipality with DSD, support NGOs	Month 1-3, then ongoing meeting quarterly
	<b>Assign lead municipal department</b> to deal with ECD planning and infrastructure support (e.g. community services, human settlements, special projects). Officer assigned to coordinate with DSD and others, convene Multi stakeholder meetings, coordinate budget, procurement, reports to council, review of bylaws, etc.	Municipality	Month 1-2, then ongoing coordination
	<b>Establish capacity for ECD</b> via a) arranging training of ECD service providers, and b) via assigning municipal personnel and/or procuring and/or partnering with support NGOs or other spheres of government. Synergising the Expanded Public works Programme and Community Work Programme with the community-based human resource provisioning and training (e.g. as ECD playgroup facilitators, or support services.	Municipality with DSD, support NGOs and with COGTA for municipal personnel	Month 1-4, then ongoing
	<b>Identify &amp; map existing ECD facilities</b> and programmes at least via a desktop exercise using existing data from DSD/EHP/NGOs/ECD forums and/or via massification process below. Compile initial list/database of known facilities / programmes. Possibly undertake a field survey to ID facilities not yet known. Map all centres and manage database (preferably cloud based) to provide access to stakeholders.	Municipality with DSD SWs/ support NGOs	Month 2-6, then update annually
	<b>Initiate ECD massification registration &amp; subsidisation programme:</b> DSD social workers and municipal EHPs start visiting and assessing centres (w.r.t. compliance with various norms and standards). Conditional registration of centres at appropriate level. Issuing of compliance notification to move to next level.	Municipal EHPs and DSD social workers	Month 2 -6, and then ongoing
	<b>Undertake population based planning</b> by determining supply (existing ECD centres and services and services deficit relative to total demand (number of under-serviced children) Must take into account the demographics, environment, etc.	Municipality with DSD/DBE/ Support NGOs	Month 6-8
	<b>Develop and adopt municipal ECD strategy/sector plan</b> setting out status quo, services backlog, ECD infrastructure approach, improvement/new build mix, municipal role, funding, procurement approach, flexibility (e.g. in by-laws, improvements on land not formally planned, etc.). Emphasis should be on improvements. 5 year plan for inclusion in IDP.	Municipality with DSD, DBE, COGTA DOH, support NGOs	Month 4-8, update every 3 years
	<b>Review Environmental Health / Child Care bylaws, Land Use framework and schemes &amp; related matters</b> ensure the adoption of a developmental and pro-active approach to create an enabling environment	Municipality with DSD/ COGTA	Month 8 – 12 Review every 3 years
	<b>Arrange basic health care and nutritional services</b> with the DoH and food provision with municipality (e.g. food gardens with assistance of EPWP or CWP) and feeding schemes with NGOs	DoH with Municipality and NGOs	Month 3-6 and then ongoing
	<b>Reserve ECD infrastructure budget</b> in the form of an initial municipal MIG/ICDG block allocation on the MTEF. This ensures that some budget for ECD has been reserved or set aside and establishes a budgetary mandate to proceed with assessing centres and developing infrastructure improvement plans.	Municipality With COGTA	Month 6-8, then update annually
<b>Decide procurement and delivery solutions</b> – need for efficient solutions, especially for improvements (small, non-standardised works and rectifications across geographically dispersed sites). Consider options such as NGO partnerships, special purpose vehicles, managing contractors, or turnkey arrangements.	Municipality	Month 6-9, then review every 3 years	

## Programmatic ECD approach in practice

	ACTIVITY	ROLES	TIMEFRAMES
ECD registration, support and infrastructure improvement (annual cycle)	<b><u>Prioritise facilities for infrastructure improvements &amp; new builds</u></b> over next MTEF using existing data/set lists and specified criteria via ECD PSC. Visits to shortlisted centres with DSD and EHPs to assess infrastructure requirements. DSD & donors to submit their ECD infrastructure projects & budgets for inclusion in the Municipal IDP	Municipality with DSD & support NGOs	Month 10 OR By Sept annually
	<b><u>ECD infrastructure assessments and planning</u></b> including on-site assessments by an infrastructure specialist & EHP to compile a schedule of works, specifications and estimates. The EHP is expected to co-sign the improvement plans to confirm that it satisfies minimum norms and standards which will enable PCR (silver level).	Municipality with DSD & service provider(s)	Month 11-13 OR Oct-Feb annually
	<b><u>Allocate ECD infrastructure budget</u></b> to batch of centres/facilities for next year from the reserved block sum. Council approval of the batch may be required. Update MTEF (with specific facility allocations) and IDP.	Municipality With COGTA	Month 14-15 OR Mar-Jun annually
	<b><u>Sign agreements with ECD operators</u></b> including commitment to use facility for ECD and meet DSD standards. See the Municipal ECD Guide for a proforma agreement.	Municipality	Month 16 OR By July annually
	<b><u>Procure for ECD infrastructure</u></b> using procurement solutions established. Possible refinement may be necessary.	Municipality	Month 17-20 OR Jul-Sept annually
	<b><u>Build and hand over ECD infrastructure</u></b> - Obtain infrastructure completion certificate ('happy letter') from ECD operators and EHPs.	Municipality/ service provider(s)	Month 21-22/27 Oct-Jun annually
	<b><u>Centre registration</u></b> or reregistration. This will entail follow-up visits by EHPs and DSD social workers. Although this is a DSD responsibility, EHPs must provide an environmental health reports and/or certificates which enables the DSD registration,	Municipality EHPs, DSD SWs	Month 23-28 (& ongoing)